Tech pack checklist

One page. Tick what you have; the right-hand column is what to do about the rest.

Nothing on this list is a barrier to starting a project. The right-hand column is the important one: it says what we can work from when the left-hand item does not exist yet. Most first projects arrive with three or four of these and the rest are settled in review.

	ITEM	WHAT IT IS	IF YOU DO NOT HAVE IT
☐	**Overall dimensions**	Length, width, thickness or diameter in millimeters	Send a photograph with a ruler or a coin beside the piece, or name a reference product
☐	**Material grade**	The base alloy: 316L unless there is a reason to specify otherwise	Say what it is for and where it will be worn; the grade follows from that
☐	**Finish**	Color and coating process, with a target thickness if you have one	Name a color, or send a physical reference. A screenshot is not a color reference
☐	**Tolerances**	How much variation is acceptable on each critical dimension	We propose a standard tolerance set for you to approve. Most first projects go this way
☐	**Findings and closures**	Post type, clasp type, jump ring gauge, hinge	Say how it should feel to put on and take off; the hardware follows
☐	**Construction notes**	How parts join: soldered, riveted, hinged or set	Leave it. This is what DFM review is for
☐	**Packaging**	Polybag, card, box, hang tag, and any artwork	Standard polybag unless you say otherwise. Artwork can come later
☐	**Quantity and date**	Quantity per design and target launch	A range and a rough month. Precision here matters less than direction
☐	**Compliance requirements**	Any testing or documentation your own buyer imposes on you	Send their requirement document. It frequently decides the material specification

Send this with your inquiry, or hand it to whoever is drawing the piece. We do not require it, but it is the shortest route to a quotation that means something.